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| **Day of the Week** | **Daily Activities** | **Homework/Assignments** |
| **Monday** | * Vocab – “Word of the Day” * Week 4: Weekly Article Summary |  |
| **Tuesday** | * Vocab – “Word of the Day” * Two – Entry level Excel Spreadsheet (done together as class) |  |
| **Wednesday** | * Vocab – “Word of the Day” POST TEST * Pg. 2 of Two – Entry Level Excel Spreadsheet (done individually) |  |
| **Thursday** | * Start new: Vocab – “Word of the Day” * Continue: Pg. 2 of Two – Entry Level Excel Spreadsheet (done individually) |  |
| **Friday** | * Vocab – “Word of the Day” * Microsoft Excel Vocabulary |  |

Week 8: Monday 10/22 – Friday 10/26